

Student Activities Council (SAC) Application Form

Name: _____ Homeroom: _____

Please answer the following questions, **typed** on a separate piece of paper.

1. Write **one paragraph** explaining why you would be a valuable member of SAC.
2. What experiences have you had in and out of school and, as result, what **talents and/or skills** have you developed that could be used to benefit SAC?
3. Indicate on the lines which **3 positions** (1 = first choice, 2 = second choice, 3 = third choice) that you would be most interested in applying for.

All students will contribute to a variety of school events and activities including those not specified by their sector, however each student is specifically responsible for their sector commitments. Note that each sector may have more members depending on applicant qualifications. Please see Mr. Curtis or Ms. Riley if there are any questions or concerns about this application.

Special Events: Help organize all special events outside of school hours, including fundraisers, Coffee House, Semi and Prom.

Member: _____

Communications: Document everything going on in Student Activities Council including minutes for weekly meetings. Advertise events and update information to student body and the Cambridge community through P.A. announcements, Ranger, SBTV, social media and posters, etc.

In addition to the above role(s):
- the **Secretary** will take meeting notes and upload them to Google Classroom after each meeting.
- the **Yearbook Liaison** will connect with the Yearbook staff to help record (through photos and video) all student council events.

Member: _____

Secretary: _____

Yearbook Liaison _____

Arts: Promote the arts throughout the school community through Coffee Houses, COPA, activities, banners, posters, as well attending Arts Council meetings.

Member: _____

Spirit: Building school spirit for students by organizing and running events, such as Fall Fair, spirit days, etc. Also responsible for attending Spirit Council meetings.

Member: _____

Social Justice: Acting as a liaison between SAC and the Chaplain, as well as social justice clubs to facilitate faith-based and social justice initiatives.

Member: _____

Athletics: Promote our school's sports teams, including attendance at Athletics Council meetings. Promote and encourage staff and students to attend games at our school.

Member: _____

Student Activities Council Application Form

Teacher Endorsements

We, the undersigned, endorse _____, as a potential candidate for a position on Student Activities Council for the upcoming school year.

Teachers

Please find 2 teachers and ask them if they would be willing to take the time to fill out this endorsement for SAC.

Teacher: _____	Student reflection: Why did you choose this staff member to be your reference?																													
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Administrator

<input type="checkbox"/> Average >70%	<input type="checkbox"/> Attendance is acceptable	<input type="checkbox"/> Overall attitude
Comments:		
Signature:		

Guidance Counselor

<input type="checkbox"/> Credit summary included	<input type="checkbox"/> Attendance is acceptable	<input type="checkbox"/> Overall attitude
Comments:		
Signature:		

Link Crew

Were you a member of Link Crew last year? Yes No
 Have you applied to Link Crew for next year? Yes No

Dear Parent/Guardian,

St. Benedict Catholic Secondary School is currently searching for new members of Student Activities Council (SAC) for the upcoming school year. Your child is interested in applying for a spot on SAC. Your permission is requested to allow your child to be considered for a position. There are many roles, responsibilities and expectations that come with the privilege of being on SAC, including the following:

- **Acceptable academic standing (minimum 70% average), excellent school attendance and appropriate role model for fellow students at St. Benedict CSS. Proper uniform and respect for staff and school property are a must at all times.** There will be times when SAC duties will interfere with classes. Every attempt is made to keep these situations to a minimum, however, exceptions do arise. All SAC members are expected to keep up with their school work, even when they need to miss classes.
- **Attendance at the SAC Retreat (Sept. 13th and 14th)** The SAC Retreat is a **mandatory 2-day overnight training session** at an off-site location. If, for any reason, you do not attend the SAC Retreat you **will be removed from SAC**.
- **A commitment to improving personal leadership skills.** SAC members are encouraged to enroll in the Student Leadership Course (IDC4UX).
- **Organizing and participating in a wide range of school activities (both before and after school), including Registration Days on August 29th and 30th.**
- **Excellent time management skills are a necessity for potential applicants!** Weekly meetings are held at lunch and attendance at these meetings is **mandatory (see below)**. Activities will run at various times – before school, during lunches and after school. Involvement in SAC requires being available to serve the community. **SAC will always take priority over all other extra-curricular activities.**
- **Needs to be enthusiastic and willing to try new things on SAC.**

*If you are **late/absent** for more than **two (2)** meetings and/or activities per semester then your position on SAC will be reviewed and could result in dismissal from SAC. **Students who are dismissed from SAC will not be eligible to participate on any school team or activities for the remainder of the school year.***

I recommend that you take some time to sit down with your child and review the application form. If you have any further questions or concerns, please do not hesitate to contact me at school john.curtis@wcdsb.ca or 519-621-4050 x5149. Thank you for your support at home.

Sincerely,

John Curtis
Student Council Advisor

Parent Signature:

I have read through the application and the many roles, responsibilities and expectations that come with the privilege of being on Student Activities Council. Together, we have reviewed the commitment and the time management skills that are necessary for this role.

I grant my permission for _____ to apply for a position on Student Activities Council for the upcoming school year.

(Parent Signature)

Parent Contact information:

Please provide contact information if any concerns or questions need to be addressed.

Parent name (please print): _____

Phone (Home): _____ (Cell): _____

Email: _____

SAC Commitment Contract

I, _____, as a student seeking to be a St. Benedict Student Activities Council (S.A.C.) Representative, am committed in upholding the standards of leadership set forth by the St. Benedict SAC. By choosing to be a member of the St. Benedict SAC team, I recognize that this role insists on my active preparation and participation in all SAC meetings and activities which will benefit the entire St. Benedict student body and surrounding community. I acknowledge that failure to take on this role effectively and live up to my commitments will result in a review of my placement on SAC and could lead to my dismissal from SAC as well as all other school-related activities throughout the school year.

Student Signature: _____ Date: _____

Please feel free to contact Mr. Curtis (john.curtis@wcdsb.ca) if there are any questions about the time commitment or role of Student Activities Council (SAC) at St. Benedict CSS.

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Important Timelines: Applications are due on Friday, May 18th, 2018 at 2:15pm.

Interviews (list of dates/times to be posted on SAC Office window) will be after school in the SAC Office on Tuesday, May 29th, Wednesday, May 30th, and Thursday, May 31st.